REHABILITATION CENTRE FOR CHILDREN

**JOB OPPORTUNITY (DRAFT)**

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| **Bulletin No: 21-024** | **Department:**  CTI – Located at 114 Garry St. Department of Families | **Posting Date:**  **April 23, 2021** |
| **Position:**  **Project Manager, Provincial Children’s Therapy Initiative** | **Reports to: CTI Provincial Management Committee** | **Start Date: Immediately (negotiable)** |
| **Job Type:**  **Part Time** | **Employee Group:**  Out of scope | **EFT: 0.6** |

The Children’s Therapy Initiative (CTI) provides therapy services (occupational therapy, physiotherapy, speech language pathology and audiology) to children from birth to school exit (up to age 21). CTI is delivered collaboratively from the three partnering departments: Education through school divisions, Health through Regional Health Authorities and Families through agencies providing outreach therapy for preschool children. A modernization is currently underway to bring province-wide consistency, access and efficiency to therapy services, with the implementation of evidence-based service models.

**Responsibilities**:

Using a project/change management approach, the project manager will lead the modernization of provincial therapy services for children. This position is responsible for leading working groups focused on the development of consistent service models, evidenced informed operating practices, waitlist management strategies, standardized performance indicators, research and knowledge translation activities and family engagement strategies. The project manager will draft materials required through the modernization, including guidelines, policies, tools and website information. Reporting to the CTI Provincial Management Committee and located at 114 Garry St. in the Department of Families, the project manager will work together with project staff, the provincial leadership council, 13 provincial CTI committees, and other partners/stakeholders, towards the modernization of CTI.

**Qualifications:**

* Masters degree in social sciences or allied health, Certification in Special Education or Educational Administration or eligible for registration in audiology, occupational therapy, physiotherapy or speech and language therapy. An equivalent combination of education, training and experience may be considered.
* Proven experience in Project Management.
* Excellent written and verbal communication skills
* Demonstrated ability to build strong partnerships with partners/stakeholders
* Proficient with Microsoft applications (Word, Outlook and Excel)

**Desired:**

* Training in leadership or project management preferred.
* Training and experience in change management is an asset.
* Knowledge of Children’s Therapy Service System in Manitoba is preferred.
* Knowledge and understanding of the role of government and the Provincial Departments of Family Services, Education or Health is preferred
* Travel is required

**Hours of Work:**

* **.6 EFT taking place Monday to Friday- specific days and hours to be determined.**

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| **Apply in Writing to:**  **Kizzy Phillips, Human Resources Specialist**  **Rehabilitation Centre for Children.**  **SSCY Centre**  **1155 Notre Dame Ave**  **Winnipeg, MB**  **R3E 3G1** | **Closing Date:**  May 7, 2021 |