REHABILITATION CENTRE FOR CHILDREN

**JOB OPPORTUNITY**

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| **Bulletin No: 22-019** | **Department:**  LIFE Program | **Posting Date:**  May 2, 2022 |
| **Position:**  Summer Camp Facilitator | **Reports to:**  Program Co- Coordinators | **Start Date:**  June 2022 |
| **Job Type:**  **Term Positions**  **(3-5 weeks)** | **Employee Group:**  MAHCP | **EFT:**  2 (.8 EFT) positions |

**Responsibilities:**

The Summer Camp Facilitator oversees LIFE summer camp programming through the Rehabilitation Centre for Children. This position collaborates with the LIFE Program Co-Coordinators to supervise recreation support staff, facilitate camp programming, and provide mentorship as part of the camp leadership team.

# DUTIES/RESPONSIBILITIES

* Oversee and run summer camp programming in collaboration with co-coordinators.
* Be familiar with RCC policies.
* Supervise recreational support workers, including facilitating end-of-day staff debrief and problem-solving with support workers during camp day.
* Be aware of participant needs as they relate: Personal care assistance, including but not limited to feeding, dressing, and toileting. Mobility assistance, including the use of mechanical lifts, transfer belts, transfer slings, and the use of mobility equipment such as walkers and wheelchairs. Be aware of medical risks including but not limited to seizures, asthma, and allergies.
* Lead and take part in selected activities (program delivery shared with leadership team and assigned by mutual consent) and facilitate participation on the part of clients.
* Communicate with parents, support workers as needed (written and oral).
* Complete assigned administrative duties such as following up on missing camp registration forms, collecting registration fees, completing incident reports, preparing supplies for next camp day.
* Collaborate with co-coordinators to deliver orientation training to support workers. Oversee ongoing training and mentorship for support workers during summer camp.
* Function as a member of the camp leadership team and greater recreation program team. This includes 2-3 meetings prior to the start of camp.
* Report to RCC manager.

# EDUCATION

Degree in Occupational Therapy or Physiotherapy – Required

Training in staff orientation including basic Practices

**EXPERIENCE**

1 year experience in Working with relevant population – Required

5 years’ experience working with relevant population; previous experience with Sun and Fun Camp or camp coordination - preferred

CPR, First Aid, WEVAS or NVCI – preferred

**Hours of Work:** Camp dates: 7 weeks of camp between July 5 – August 19, 2022, with additional hours in June for pre-camp meetings and staff orientation. All Interested applicants must be available to work 3 to 5 weeks’

Tuesday - Friday 8:45-3:45pm (30 hours per week),With possibility of additional prep/debrief hours

**Salary:** MAHCP OT/ PT pay scale - $34.448/ hours - $39.931/ hour

Must be legally entitled to work in Canada

Must be able to present a satisfactory Criminal Records Check (Including Vulnerable Sector Search), Child Abuse and Adult Abuse Registry Check

RCC is strongly committed to equity and diversity and especially welcomes applications from indigenous peoples, persons with disabilities, racialized persons, persons of all sexual orientations and genders and others who may contribute to the further diversification of ideas.

Accommodations are available on request for candidates taking part in all aspects of the selection process. If you require accommodation supports during the recruitment process, please contact Kizzy Phillips. All qualified candidates are encouraged to apply.

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| **Apply in Writing to:**  Kizzy Phillips, HR Specialist  1155 Notre Dame Ave  Winnipeg, MB R3E 3G1  Email:kizzyp@rccinc.ca | **Closing Date:**  May 13, 2022 |