

**REHABILITATION CENTRE FOR CHILDREN
JOB OPPORTUNITY**

Bulletin No: 26-013	Department: Facility Support Services	Posting Date: April 16, 2026
Position: Maintenance Assistant/Driver	Reports to: SSCY Facility Manager	Start Date: As soon as possible
Job Type: Unionized	Employee Group: CUPE	EFT: 1.0 EFT Permanent

Main Functions:

Reporting to and under the direction of SSCY Centre Facility Manager, the Maintenance Assistant/ Driver provides a range of general maintenance services in and around the RCC site. The Maintenance Assistant is responsible for working as part of a team that is ensuring that the building and grounds are maintained in a condition that is safe and healthy for RCC staff, clients/families, and members of the public.

Responsibilities:

- Perform basic preventive maintenance checks on building equipment as directed by the supervisor.
- Knowledge of and ability to use outside grounds-keeping equipment (tractor, snow blower etc.) to perform grounds and snow cleaning duties as assigned.
- Carry out basic repair work in conjunction with the SSCY Maintenance/Facility Support Services Department as assigned.
- Assists with room set up/take downs.
- Assists as required with receiving equipment coming into the Centre and ensures that it is transported to the appropriate location.
- Responsible for delivery of merchandise to appropriate department/co-locating partners and the efficient storage of inventory.
- Responsible in conjunction with various departments as applicable, for shipping materials that are going out of SSCY Centre ensuring proper procedures are followed when shipping materials by choosing the appropriate transportation carrier and ensure best cost.
- Ensure RCC van is serviced when needed and kept clean. Perform driving responsibilities such as trip request and deliveries to of bikes and other goods in conjunction with therapist.
- Perform high cleaning from ladders, platforms, mechanical lifts, etc.

Qualifications and Experience

- Grade 12 education. – required
- Requires valid Class 5 Driver's License - required
- Demonstrated strong mechanical aptitude.
- Proven knowledge of drywall repairs, painting, plumbing, carpentry and basic electrical systems with minimum of two years' experience working with such systems.
- Previous experience in maintenance and/or housekeeping in a healthcare facility is preferred.
- Experience with Microsoft office and other computer software e.g., HIPPO (maintenance program) is required
- Two years on the job maintenance experience and general knowledge of plumbing, heating, and boiler systems, electrical and carpentry is also required.
- Previous experience with shipping, receiving, storage and distribution of supplies is desirable.
- Demonstrated ability to organize and focus on work related activities to effectively and efficiently complete tasks and projects.
- Proven ability to work independently and within a team environment.
- Physical ability to tolerate constant standing, walking, bending and heavy pulling and lifting.
- Working at high levels and in confined space and lifting to 75 pounds.

Hours of Work: Monday to Friday, 7.75 hours per day.

Salary: \$20.747 – \$23.978 per hour as per CUPE Collective Agreement.

Conditions of hire:

- Must be legally entitled to work in Canada and able to present a satisfactory Criminal Records Check (Including Vulnerable Sector Search), Child Abuse and Adult Abuse Registry Check.
- Must have a valid driver's license.



RCC is strongly committed to equity and diversity and especially welcomes applications from indigenous peoples, persons with disabilities, racialized persons, persons of all sexual orientations and genders and others who may contribute to the further diversification of ideas.

Accommodation is available on request for candidates taking part in all aspects of the selection process. If you require accommodation support during the recruitment process, please contact Jessica Sanchez (Hr@rccinc.ca), all qualified candidates are encouraged to apply.

We thank all applicants that apply but only those candidates selected for an interview will be contacted.

Apply in Writing to:

Human Resources
1155 Notre Dame Ave.
Winnipeg, MB R3E 3G1
Email: hr@rccinc.ca

Closing Date:

April 23rd, 2026 (4:00 pm)